



Student Enrollment Form

(Please PRINT all information)

Student Number: _____
Enrollment Date: _____
Grade Level: _____ Bus Number: _____
E1 init Enroll this year R3 Transfer from another LEA
E2 init Enroll from non-NC Sch R5 Re-enroll Previous W1
R2 Transfer within same LEA R6 Re-enroll Previous W2
For Office Use Only

Student’s Legal Name: _____
Last
First
Middle

Home Street Address: _____

Mailing Address: (if different) _____

Date of Birth: ____/____/____ Gender: Male Female Contact Phone Number: _____

Ethnicity: (choose one) Hispanic Non-Hispanic Race: (check all that apply) White African-American

Grade: _____ Hawaiian/Pacific Islander Asian American Indian or Alaska Native

Father/Guardian Name: _____ Father Step-Father Guardian

Address: _____ Home Phone: _____

Cell Phone: _____ Employer: _____ Work Phone: _____

E-mail address: _____

Mother/Guardian Name: _____ Mother Step-Mother Guardian

Address: _____ Home Phone: _____

Cell Phone: _____ Employer: _____ Work Phone: _____

E-mail address: _____

If parents are separated or divorced, who has primary custody? _____

How was custody awarded? * You must provide a copy* Court Order Written Separation Agreement

Does the Court Order or Separation Agreement limit the non-custodial parent’s rights? Yes No

Presently, the student is living:

In apartment or home at _____ In a shelter

Address

With Friends or relatives temporarily (with parent/guardian) In a motel, car or campsite

With friends or relatives (without parent/guardian) Other, please explain _____

Sibling Information:

*List only siblings who are currently in school

Name of Sibling*	Relationship	Current School	Grade

Educational Information:

Name of last school attended: _____ City: _____ State: _____

Grade while attending: _____ Has student attended school a Halifax County School before? Yes No

Has student attended a pre-school? Yes No Name of school: _____

Special Program/Exceptional Children:

Does student participate in any special service programs or have an educational disability? Yes No
 If yes, check all that apply: 504 Plan AIG/Gifted Exceptional Child/IEP ESL Other

Emergency Medical Information:

Identify and explain any specific health problems the student may have:

Contact Information: Please list person(s) authorized to pick up this child **OTHER THAN THE PARENT**, or who may be contacted in case of an emergency when the school is unable to make contact with the parent.

First Contact	Relation to Student	Home Phone	Work Phone	Cell Phone
Second Contact	Relation to Student	Home Phone	Work Phone	Cell Phone
Third Contact	Relation to Student	Home Phone	Work Phone	Cell Phone

Name of after-school provider	Work Phone	Cell Phone

Home Language Survey: Where was the student born? _____

What language does the student speak most often? (Other than those learned in school)

- English Spanish French Vietnamese Korean Russian
 Arabic German Japanese Chinese Portuguese Other: _____

What is the first language the student learned to speak?

- English Spanish French Vietnamese Korean Russian
 Arabic German Japanese Chinese Portuguese Other: _____

What language is most used in the student's home?

- English Spanish French Vietnamese Korean Russian
 Arabic German Japanese Chinese Portuguese Other: _____

Immunization Requirements:

Every parent/guardian shall ensure a child has received the required immunizations at the age required by law. It is the responsibility of the parent/guardian to provide the immunization record no later than 30 days after the child enters school or the child shall be suspended until a valid immunization record can be provided to the school. (G.S. 130-A-152-157)
 Every child entering kindergarten shall receive a health assessment. The health assessment shall be made not more than 12 months prior to the date of school entry. The parent/guardian shall have 30 calendar days from the first day of attendance to present the required health form for the child. (G.S. 130-A-156) _____ (Initial acknowledgement)

Certificate of Domicile:

A student is enrolled in the school that serves his/her domicile. To establish a new domicile, one must actually move to a new location intending to abandon one’s prior domicile and remain in the new location as a permanent home for an indefinite period. In contrast, a residence is an established home, but it need not be one’s exclusive home. A person may have more than one residence, but only one domicile.

Pursuant to G.S. 14-209, if it is found that a person willfully and knowingly provided false information in this sworn affidavit, the student will be removed from school and the maker of the affidavit shall be guilty of a Class F felony and shall pay to the local board an amount equal to the cost of educating the student during the period of enrollment (if the student is not a domiciliary of the local administrative unit). Repayment shall not include state funds. Offenders will be prosecuted to the full extent of the law.

Falsifying any information about a student’s domicile will result in:

1. The student’s immediate withdrawal and enrollment at the correct school and,
2. The student losing his/her athletic eligibility for up to the remainder of his/her school tenure in the Halifax County Schools system.

_____ Signature of Parent/Guardian	_____ Date
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To Be Completed ONLY When Student Transfers Into Halifax County Schools:

Suspension, Expulsion and Felony Conviction Information: North Carolina General Statute 115-C-366 (a4): When a student **transfers** into the public school of a local school administrative unit, that local board shall require the student’s parent, guardian or custodian to provide a statement made under oath or affirmation before a qualified official indicating whether the student is, at the time, under suspension or expulsion from attendance at a private or public school or has been convicted of a felony in this or any other state.

Is this student currently under suspension or expulsion? Yes No If yes, please explain and provide documentation: _____

Has the student ever been convicted of a felony? Yes No If yes, please explain and provide documentation: _____

In compliance with Federal Law, Halifax County Schools administers all education programs, employment activities and admissions without discrimination against any person on the basis of gender, race, color, religion, national origin, age or disability.